

Guarantor's Undertaking Form

Please fill out the form in BLOCK LETTERS

- This form must be completed in the guarantor's own handwriting.
- Students and Unemployed Persons are not to stand as guarantors
- Guarantor cannot stand as a referee and vice versa
- Guarantor must state their valid and functional phone numbers and email
- Guarantor must fill all pages 1 – 3 of this form and sign or thumb print on page 3 in presence of witness
- Guarantor must be between 30 - 70 years old and must be any of the following:

Tick (✓) as appropriate

☐ A Civil Servant (Grade Level 7 & above or Grade level 6 with not less than 10 years' experience in civil service)	☐ A Passport sized photograph with Guarantor's name and signature at the back ☐ A copy of Official ID Card ☐ A copy of Guarantor's Driver's license, or National identity card, or NIN slip, or Permanent Voter's Card, or data page of International passport
☐ A Banker	☐ A Passport sized photograph with name and signature at the back ☐ Copy of Guarantor's Bank ID Card ☐ A copy of Guarantor's Driver's license, or National identity card, or NIN slip, or Permanent Voter's Card, or data page of International passport
☐ A practicing professional such as Lawyer, Doctor, Pilot, Chartered Accountant, Registered Engineer	☐ A Passport sized photograph with Guarantor's name and signature at the back ☐ A copy of Official/Work ID Card ☐ A copy of Guarantor's Driver's license, or National identity card, or NIN slip, or Permanent Voter's Card, or data page of International passport
☐ A Lecturer in a reputable Higher Institution	☐ A Passport sized photograph with Guarantor's name and signature at the back ☐ A copy of Official/Work ID Card ☐ A copy of Guarantor's Driver's license, or National identity card, or NIN slip, or Permanent Voter's Card, or data page of International passport
☐ Registered Business Owners (Limited Liability Companies)	☐ Copy of Company registration document (CAC/CO7) ☐ A Passport sized photograph with Guarantor's name and signature at the back ☐ A copy of Official/Work ID Card ☐ A copy of Guarantor's Driver's license, or National identity card, or NIN slip, or Permanent Voter's Card, or data page of International passport
A blood relative of the Candidate such as: ☐ Father ☐ Mother ☐ Brother ☐ Sister ☐ Uncle ☐ Aunt	☐ A Passport sized photograph with Guarantor's name and signature at the back ☐ A copy of Official/Work ID Card ☐ A copy of Guarantor's Driver's license, or National identity card, or NIN slip, or Permanent Voter's Card, or data page of International passport

1. Job Seeker/Employment Candidate Details (hereinafter referred to as the “**Candidate**”)** means this item is mandatory and must be filled*

* Surname		Affix Candidate's Passport Photograph Here
* First Name		
* Middle Name		
* Date of Birth		
* Gender		
* NIN Number		
* Residential Address		

2. Guarantor Details (hereinafter referred to as the “**Guarantor**”)** means this item is mandatory and must be filled*

* Surname		Affix Guarantor's Passport Here
* First Name		
* Middle Name		
* Date of Birth		
* Gender		
* NIN Number		
* Mobile Telephone		
* Nationality		
* State of Origin		
* Tribe		
* Residential Address		
* Nearest Bus stop		
* Closest Landmark		
Personal Email Address		
* Work Email Address		
* Occupation/Profession/Job Title		
* Job/Grade Level at Work		
* Work Place Name		
* Work Place Address		
* Nearest Bus stop		
* Work Place Telephone no.		
* How long have you been working here?		

3. Guarantor Undertaking & Declaration

I, _____ hereby confirm that
Guarantor's Full Names

Mr./Mrs./Ms. _____ is well known to me
Job Seeker/Employment Candidate Full Names

for _____ and Candidate is my _____.
Number of Years State relationship

I declare that all information and identification documents (IDs) tendered for this purpose are valid and authentic, any false information given may lead to termination of any current and future job offer to the Candidate.

I confirm that the Candidate's residential address provided above is valid and correct.

I confirm that he/she is of good character, fit and proper to be considered for employment.

I hereby accept to be the Candidate's Guarantor; to produce him/her or to indemnify HomeEmployNG.com and / or its subsidiaries or related companies for any loss or liability suffered or incurred as a result of any unlawful action or inaction; negligence, crime or fraud by the Candidate should the need arise.

If I am unable to produce the Candidate for any loss or liability suffered or incurred as a result of his/her unlawful action or inaction; negligence, crime or fraud; and if the Candidate is unable to in his/her own capacity remedy or refund within an agreed time any loss or liability suffered or incurred; I as the Guarantor accept to remedy or refund the loss or liability suffered. I accept to ensure that the candidate makes payment of all Placement or Agency fees to HomeEmployNG.com and undertake to regularly counsel the Candidate to be of good conduct at all times.

I hereby declare and affirm that the statements are complete, true and correct in accordance with the Oaths Law of Nigeria.

Guarantor's Signature OR Right Thumb Print & Date

Witness Signature OR Right Thumb Print & Date